

OVERVIEW & SCRUTINY PANEL – ACTIONS ARISING

Meeting Date	Report Title and Minute Ref.	Decision / Action	Officer / Member	Officer / Member comments and Target Date
6 July 2017	Actions Arising / Decisions Log O&S.21/17	Officers gave an assurance that they would ask for a progress update to be circulated to all Members on the pre-application service review.	Kate Cantwell	
27 July 2017	Transitional Resources Monitoring Report O&S.30/17	Whilst noting that the rollout had been delayed from October 2017 to January 2018, some Members expressed a number of concerns regarding the potential impact arising from Universal Credits and it was agreed that officers would provide an update via a future Members' Bulletin edition.	Issy Blake	Member briefing session has been arranged for 11 January 2018.
27 July 2017	Planning Enforcement Service Review O&S.31/17	The Panel reiterated that there was a need for greater interaction between Members and those officers working in Planning Enforcement. In an attempt to keep resource implications to a minimum, the Panel requested that, initially as a pilot, a drop-in session be arranged for Members to be able to pre-book a timeslot with an Enforcement Officer to enable for an open discussion on live cases within their local ward.	Pat Whymer / Darryl White	Sessions have taken place in December 2017 and more will be arranged in early 2018 to ensure that all Members have had the opportunity to meet with Enforcement Officers
9 November 2017	Executive Forward Plan: Formation of a Community Lottery for South Hams and West Devon O&S.67/17(i)	<p>RECOMMENDED</p> <p>That the Executive RECOMMEND to Council that:</p> <ol style="list-style-type: none"> 1. the proposed business case for the establishment of a joint South Hams and West Devon local community lottery scheme be approved and implemented (subject to approval from West Devon Borough Council); 2. Gatherwell Ltd be appointed as an External Lottery Manager and Aylesbury Vale District Council be 	Darren Arulvasagam	Council ultimately approved these at its meeting on 14 December 2017

		<p>appointed to assist with project implementation (subject to a successful Contract Exemption application);</p> <p>3. authority be delegated to the Head of Paid Service to nominate two responsible officers to hold the Council's lottery licence and submit the necessary application to the Gambling Commission; and</p> <p>4. authority be delegated to the Group Manager (Business Development), in consultation with the lead Executive Member, to approve the bespoke lottery business model policies required in order to submit a valid application to the Gambling Commission to obtain a lottery licence.</p>	<p>Steve Jordan</p> <p>Darren Arulvasagam</p>	
9 November 2017	<p>Executive Forward Plan: IT Procurement Options O&S.67/17(ii)</p>	<p>In debate, it was felt that the lessons that had been learned from the current IT contract were particularly important. The previous lack of Member involvement had already been identified as one lesson that had been learned and assurances were given that the upcoming procurement exercise would address this previous shortcoming.</p> <p>In conclusion, the Panel asked that it be given the opportunity to consider, in the future, a report that outlined the lessons that had been learned from the current contractual arrangements.</p>	<p>Steve Mullineaux</p> <p>Steve Mullineaux</p>	
9 November 2017	<p>Community Safety Partnership O&S.68/17</p>	<p>A Member also requested that he receive a cost breakdown of the CSP (including officer support costs).</p> <p>Some Members commended the contents of the letter on the Neighbourhood Policing Review (dated 9 October 2017) and it was suggested that the Council should add its support by way of a notice of motion being submitted to the next Council meeting on 14 December 2017.</p> <p>At the suggestion of the Council's appointed representative, it was agreed</p>	<p>Louisa Daley</p> <p>Clr Baldry</p> <p>Louisa Daley</p>	<p>Motion subsequently approved by the Council at its meeting on 14 December 2017</p> <p>Item scheduled on the Informal</p>

		that a future Informal Council session on the CSP should be arranged. The Panel felt that the main purpose of this session would be to increase all Member knowledge and understanding of the CSP, the statutory functions that it upheld and the relevant responsibilities of the District Council.		Council agenda for the session on 22 February 2018
9 November 2017	Devon Home Choice Annual Review and South Hams Allocation Policy Review O&S.69/17	<p>Once approved by the Executive, it was also requested that all town and parish councils in the South Hams be sent a copy of the adopted South Hams Allocation Policy.</p> <p>In response to a request, officers committed to providing an update on the Sovereign / Spectrum Housing arrangements. Furthermore, officers also agreed to provide the contact details for a local representative from Spectrum Housing;</p> <p>RECOMMENDED That the Executive be RECOMMENDED:</p> <ol style="list-style-type: none"> 1. That the Council continue as a partner of Devon Home Choice; 2. To continue the registering of applicants in Band E (no housing need) for the purpose of Devon Home Choice; and 3. To accept the minor changes of updated wording to the South Hams Allocation Policy. 	Darryl White Cassandra Harrison Cassandra Harrison	<p>Sent to Clerks on 10 January 2018</p> <p>Executive approval on 7 December 2017</p>
9 November 2017	Village Housing Initiative Review O&S.70/17	<p>RECOMMENDED That the Executive be RECOMMENDED to:</p> <ol style="list-style-type: none"> 1. continue promoting and utilising the Village Housing Initiative model and to include this model of delivery within the Supplementary Planning Document (SPD) once the Joint Local Plan is adopted; and 2. agree to the inclusion of Band E following the cascade for Village Housing Initiative schemes (as set out in the presented agenda report). 	Cassandra Harrison	Executive approval on 7 December 2017

9 November 2017	General Data Protection Regulation – Readiness Update O&S.72/17	RESOLVED That the Panel support: 1. the approach to General Data Protection Regulation readiness ahead of its implementation in May 2018; 2. the proposal to implement a blanket scheme covering all Members to be registered as ‘Data Controllers’; and 3. the request to arrange a Member Training and Awareness session on the General Data Protection Regulation in the New Year.	Neil Hawke	
9 November 2017	Performance Measures O&S.73/17	A Member highlighted the promotional board in the Follaton House car park that referred to some misleading information relating to recycling service performance and consequently requested that the accuracy of the information outlined on this board be revisited. Officers gave a commitment that, within the next month, a link would be available on the front page of each Member iPad that enabled Members to directly access the Council’s performance measures.	Helen Dobby Jim Davis	
9 November 2017	Task and Finish Group Updates: Performance Measures O&S.74/17(a)	Following the recent directive issued by the Leader of Council, the Panel agreed that work on this Review should be suspended until further notice.	Jim Davis	Review still suspended
9 November 2017	Annual Work Programme O&S.76/17	The Panel requested that an additional meeting be scheduled for the afternoon of Thursday, 18 January 2018. In so doing, it was agreed that the substantive agenda items for this meeting would be: - Update on Community Housing Scheme; - Sherford Delivery Team; and - Local Enforcement Plan.	Darryl White	Arrangements implemented – with exception of Local Enforcement Plan being programmed for the Joint O&S / DM Committee meeting on 18 Jan

		<p>It was agreed that the 'South Hams CVS Annual Update' should be removed from the Work Programme for the Panel meeting on 8 February 2018. In light of this removal, the Panel requested that a 'Universal Credits Update and Direction of Travel' agenda item take its place on the Work Programme for this meeting;</p> <p>Regarding the IT / Civica lessons learned proposal (Minute O&S.67/17(ii) above refers), it was agreed that the Chairman would liaise with lead officers to agree a suitable meeting date for this matter to be presented for consideration by the Panel.</p>	<p>Issy Blake / Darryl White</p> <p>Steve Mullineaux / Darryl White</p>	<p>Work programme updated accordingly</p> <p>Provisionally scheduled for Panel meeting on 3 May 2018</p>
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